
SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: Author E. Sandlain II
BID NO.: 19-5067

Date Issued: July 3, 2019

FORMAL INVITATION FOR BEST VALUE BID (BVB)
ANNUAL CONTRACT FOR LANDSCAPE SERVICE FOR SAWS HEADQUARTERS AND
COMMERCE STREET COOLING PLANT
ADDENDUM 2

Sealed bids, one (1) Original and seven (7) copies, addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5th Floor, San Antonio, TX 78212 will be received until **3:00 p.m., July 8, 2019** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

(Contractor's Insurance Requirements Attached)
(Bid Bond & Performance Bond)

This invitation includes the following:

Invitation for Best Value Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____ days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

Non-minority Hispanic African-American Other Minority (specify) _____

Female Owned Handicapped Owned Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: Partnership Corporation Sole Proprietorship Other (specify) _____

Tax Identification Number: _____

To report suspected ethics violations impacting the San Antonio Water System, please call 1-800-687-1918.

The purpose of this Addendum 2 is to do the following

1. Provide responses to vendor's questions below:

Q1. Is the sum or total of all the labor rates in Group 2 on page 44 to be listed on page 45 in the Group 2 total? There is not a line item for sum or total on page 44 – Group 2 section. Please clarify.

A1. A sum nor total is required for Group 2. Group 2 Labor is deleted. Group 3 Additional Services has been updated to add Labor Rate per man hour. See the revised Tab 5 Attachment C Pricing Schedule:

2. Provide a revised (TAB 5) Attachment C Pricing Schedule. See the attachment.

IT IS NECESSARY TO RETURN THIS ADDENDUM 2 AS PART OF YOUR BID SUBMISSION.

ALL TERMS AND CONDITIONS OF THE BEST VALUE BID REMAIN UNCHANGED.

**(TAB 5) ATTACHMENT C
PRICING SCHEDULE (REVISED)**

Pricing will be evaluated and will be a part of determining the overall “Best- Value” Bid.

All pricing shall be **enclosed in a separate sealed envelope, marked “PRICING”**. Vendor must submit Pricing on “Pricing Schedule” provided in this best value bid.

The pricing will be evaluated based upon the lowest total price submitted on the Pricing Schedule. The Proposal with the lowest price will receive thirty (30) points. All other proposals will be allotted a percentage of the 30 points based on a comparison with the lowest priced proposal. The following formula will be used:

$$[(\text{Lowest price}) \div (\text{Bidder's price})] \times 30 = \text{Bidder's allotted points}$$

*** All pricing shall be enclosed in a separate sealed envelope, marked “PRICING”. All vendors submitting a bid will be notified of the date and time for the opening of pricing.**

Group 1 Weekly Services

Location	Estimated Services Annually	Price Per Weekly Service	Extended Price Weekly Services
Headquarters Facility	52	\$	\$
Commerce St. Cooling Plant	52	\$	\$
		Total Group 1	\$

Group 2 Additional Services(Revised)

It is estimated that the San Antonio Water System will spend \$50,000.00 on materials and labor for any additional services. This estimate of \$50,000.00 will automatically be added to each vendor’s bid.

Materials

Description	Price/ Cost + %
Plant Materials	_____ %
Top soil	_____ %
Mulch	_____ %
Fertilizer	_____ %
Pesticides / Herbicides	_____ %
Irrigation Materials	_____ %

The San Antonio Water System will not pay in excess of a fifteen percent (15%) markup for these materials. Contractor will be required to provide supporting documentation for all additional work to include original purchase invoice for materials sold to SAWS on a cost plus basis.

Labor

Description	Labor Rate per man hour
Plant material replacement	\$
Top soil replacement/addition	\$
Mulch replacement/addition	\$
Fertilizer application	\$
Pesticides / Herbicides application	\$
Tree trimming	\$
Tree removal	\$
Annual Soil Aeration	\$
Irrigation Repairs/Installation	\$

GROUP 1 TOTAL	\$
GROUP 2 TOTAL	\$50,000.00
GRAND TOTAL	\$

BY: _____

TITLE: _____

FOR: _____
 (Name of Firm Submitting Bid)

DATE: _____